

# Administration Committee

**2012-01-11 09:45:00.0**

Or immediately following the 9:30 a.m. Bay Area Toll Authority (BATA) Oversight Committee Meeting whichever occurs later.

Joseph P. Bort MetroCenter Lawrence D. Dahms Auditorium  
101 Eighth Street Oakland, California

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

*This agenda was updated 2012-01-13 13:14:40.0. It is accurate to the best of our knowledge at that time.*

For assistance, please contact Kimberly Ward,  
[kward@mtc.ca.gov](mailto:kward@mtc.ca.gov), (510) 817-5967

*This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.*

## Chair

Dave Cortese

## Vice Chair

Scott Wiener

## Members

Tom Bates David Campos  
Bill Dodd Federal Glover  
Steve Kinsey Bijan Sartipi+

## Ex Officio

Adrienne Tissier\*\*\* Amy  
Rein Worth\*\*\*

## Ad Hoc

All Other Commissioners

## Staff Liaison

Steve Heminger

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### 1. Confirm Quorum

#### Consent

**Action:** Committee Approval

**Minutes - December 14, 2011 meeting.\***

a)

- [2a Minutes December.pdf](#)

**Monthly Financial Statements - November 2011.\***

b) **Presented by:** Eva Sun

- [2b MTC Financials November 2011.pdf](#)

c) **Investment Report for November 2011.\***

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**Presented by:** Sue Woo

- [2c Investment Report.pdf](#)

**Contract Amendment: StreetSaver Training and Guidance Services - Nichols Consulting Engineers Chtd.\* (\$270,000)**

d) **Presented by:** Sui Tan

- [2d StreetSaver Nichols.pdf](#)

**Resolution No. 4047 - Adopting MTC's Annex to the 2010 ABAG Local Hazard Mitigation Plan for the SF Bay Area.\***

e) **Presented by:** Teri Green

**Action:** Commission Approval

- [2e\\_res\\_4047\\_annex.pdf](#)

**Contract Amendment - Regional Measure 2 Capital Project Monitoring Program: TYLin International.\* (\$792,000)**

*Staff is requesting authorization to extend the existing contract with TYLin International for RM2 capital project monitoring services through October 31, 2013, for a total contract amount not to exceed \$1,592,000.*

3.

**Presented by:** Shruti Hari

**Action:** Committee Approval

- [3 TYLin.pdf](#)

**Contract - PriceWaterhouseCoopers, LLP.\* (\$740,516)**

*Staff recommends the selection of PriceWaterhouseCoopers, LLP as the external auditor to MTC, MTC SAFE, BATA, BAIFA and BAHA.*

4. **Presented by:** Brian Mayhew

**Action:** Committee Approval

- [4 PriceWaterhouseCoopers.pdf](#)

**Resolution No. 3241, Revised - Reauthorization of MTC Investment Policy.\***

5. *Currently, MTC requires an "A" or equivalent ratings from two nationally recognized rating agencies. However, in the current financial market, firms do not routinely maintain*

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*two national ratings. As such, staff is recommending that the requirement be reduced to a single "A" or better rating from a nationally recognized rating service.*

**Presented by:** Brian Mayhew

**Action:** Commission Approval

• [5 Res 3241 Investment Policy.pdf](#)

**Other Business/Public Comment/Adjournment**

**6.**

**Action:** Information

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## **Next meeting**

2012-02-08 09:45:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

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\*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

\*\*All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are Subject to change by the Committee.

\*\*\*The MTC chair and vice-chair are ex-officio voting members of all standing committees. A quorum of this committee shall be a majority of its regular non-ex-officio voting members (4) +Non-Voting member.

Every member of the Commission who is not otherwise designated as a member of this committee is an ad hoc non-voting member. Although a quorum of the Commission may be in attendance at this meeting, the committee may take action only on those matters delegated to it. The committee may not take any action as the full Commission unless this meeting has been previously noticed as a Commission meeting.

The vote of an ex-officio member shall count to satisfy a committee quorum if there are not sufficient regular members of the Committee in attendance. In addition, an ad hoc non-voting committee member may be designated by the committee chairperson as a voting member for this particular committee meeting if an additional voting member is needed for a committee quorum.

Public Comment: The public is encouraged to comment on agenda items at committee meetings

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by completing a request-to-speak card (available from staff) and passing it to the committee secretary or chairperson. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Record of Meeting:** MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audio casts are maintained on MTC's Web site for public review for at least one month.

**Sign Language Interpreter or Reader:** If requested three (3) working days in advance, sign language interpreter or reader will be provided; for information on getting written materials in alternate formats call 510/817-5757.

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